



# Jam 'Eyyatul Qurra' Haafith Institute

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## APPLICATION / REGISTRATION FORM

### STUDENT INFORMATION

(Please tick the appropriate block)

Boys  
School

Girls  
School

Registration for  
The year \_\_\_\_\_

Receipt No  
\_\_\_\_\_

### Requirements for Admission:

#### FIRST TIME REGISTRATION STUDENTS

- Have a strong aptitude for serious study of the Holy Quran.
- Age 10 until 16 and/or grade 4 until grade 9. A special Hifth program is available for grade 10 until grade 12 and / or age 17 until 19 learners.

#### REQUIREMENT FOR SECOND AND SUBSEQUENT REGISTRATION

- Worst-case scenario 3 Ajzaa for first year of registration, 7 Ajzaa for the second year and thereafter 10 Ajzaa per year.
- A minimum of 90% attendance during the year.
- A minimum of 90% punctuality during the year.
- All School fees up to date at the time of registration.

#### FOR READMISSION TO THE HOSTEL (BOYS SCHOOL ONLY)

- Meets the above criteria.
- A minimum of 90% application getting up to recite as per the Hostel program.
- Attendance in excess of 80% while at hostel.
- Contributed positively to the ethos of JEQ
- Incurred no damage to school property.
- Adhered to Hostel rules.

#### CONDITIONS OF ENTRY

1. This form must be accompanied by a non-refundable registration fee of R350.00.
2. On receipt of this form your child's name will be placed on file. Acceptance of this registration form does not imply final acceptance of the applicant. This depends on:
  - The outcomes of a panel interview with Principal and agreed panel
  - The availability of space
  - The admission policy set by JEQ
3. The applicant undertakes to comply with school rules and sign the Code of Conduct.
4. The following documentation must accompany the application form:
  - Copy of learners birth certificate or ID document
  - Copy of learners latest report or Academic progress
  - Copy of learners vaccination records
  - Copy of learners Residence/ Study Permit, if foreign
  - Copy of Parents'/ Legal Guardian's ID document
  - Signed Fees Commitment Form
  - Signed General Indemnity Form
  - Signed Institute Counselling Consent Form
  - Two recent ID Color Photos of the learner
  - A testimonial of behavior and academic background from previous institute
  - Signed copy of the home schooling form required by the MJC.

#### PERSONAL PARTICULARS OF APPLICANT:

SURNAME \_\_\_\_\_ FIRST NAME \_\_\_\_\_

HOME ADDRESS: \_\_\_\_\_, City: \_\_\_\_\_ Country \_\_\_\_\_

SOUTH AFRICAN ID / PASSPORT NUMBER: \_\_\_\_\_ NATIONALITY \_\_\_\_\_

Contact Details: HOME: \_\_\_\_\_ MOBILE: \_\_\_\_\_ EMAIL: \_\_\_\_\_

HOME LANGUAGE: English \_\_\_\_\_ Afrikaans \_\_\_\_\_ Other (Specify) \_\_\_\_\_

Last Grade passed: \_\_\_\_\_ Last School Attended \_\_\_\_\_

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**FAMILY BACKGROUND:**

1. Do you have any relatives (Siblings, Cousins, etc) who have enrolled, or are enrolling as JEQ?

YES \_\_\_\_\_ / NO \_\_\_\_\_ if yes , please specify their names(s). \_\_\_\_\_

2. Marital Status of parents: Married \_\_\_\_\_ Divorced \_\_\_\_\_ Separated \_\_\_\_\_

If divorced or separated and still reside in your parent’s home, whom are you living with? \_\_\_\_\_

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**HIFZ ( QURAN MEMORIZATION) AND OTHER 'ISLAMIC EDUCATION'**

1. Have you been in a Hifz program before? Yes \_\_\_\_\_ / No \_\_\_\_\_ if yes, for how long? \_\_\_\_\_

2. Name of the Hifz School / Teacher and how many Juz’/ Ajza’ have you completed to date:  
\_\_\_\_\_

3. Have you attended any other Islamic programs? Yes \_\_\_\_\_ / \_\_\_\_\_ if yes, please specify  
\_\_\_\_\_

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**PERSONAL PARTICULARS OF PARENTS/GUARDIANS/NEXT OF KIN**

Relation to applicant:	<b><u>Mother</u></b>	<b><u>Father</u></b>	<b><u>Guardian</u></b>
<b><u>Name</u></b>			
<b><u>Surname</u></b>			
<b><u>ID Number</u></b>			
<b><u>Address:</u></b> <b><u>If different to applicants</u></b> <b><u>Permanent address:</u></b>			
<b><u>Postal Code</u></b>			
<b><u>Home Telephone Num:</u></b>			
<b><u>Work Num:</u></b>			
<b><u>Mobile</u></b>			
<b><u>Email</u></b>			
<b><u>Occupation</u></b>			
<b><u>Employer</u></b>			

**ACCOUNT FINANCIER PARTICULARS:**

SURNAME \_\_\_\_\_ FIRST NAME \_\_\_\_\_

HOME ADDRESS: \_\_\_\_\_, City: \_\_\_\_\_ Country \_\_\_\_\_

SOUTH AFRICAN ID / PASSPORT NUMBER: \_\_\_\_\_ NATIONALITY \_\_\_\_\_

Contact Details: HOME: \_\_\_\_\_ MOBILE: \_\_\_\_\_ EMAIL: \_\_\_\_\_

HOME LANGUAGE: English \_\_\_\_\_ Afrikaans \_\_\_\_\_ Other (Specify) \_\_\_\_\_

RELATION TO APPLICANT: \_\_\_\_\_

**The account will be paid: (Place x by your selection)**

<input type="radio"/> Debit Order	<input type="radio"/> Electronic Transfer	<input type="radio"/> Quaterly	<input type="radio"/> Annually	<input type="radio"/> Monthly
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## FEES AND CRITERIA

	DAY	HOSTEL [BOYS ONLY]
APPLICATION FEE [New Applicants Only]	R350	R350
REGISTRATION FEE [Current Students Only]	R250	R250
MONTHLY FEE [Due by the 10 <sup>th</sup> of each month]	R1 280	R3 700[1280+2420]
BREAKAGE FEE [Refundable upon departure from hostel]	N/A	R600
QUARTERLY FEE [Due by the 7 <sup>th</sup> Jan, 7 <sup>th</sup> Apr, 7 <sup>th</sup> Jul, 7 <sup>th</sup> Oct]	R3 740	
ANNUAL FEE [Due by the 31 <sup>st</sup> January 2017]	R14 590	
FAMILY COMBOS [Due by the 10 <sup>th</sup> of each month]		
1 <sup>ST</sup> Child	R1 280	
Every child thereafter	R1 230	

- Included in the Hostel Fee: Accommodation, Meals, Laundry & Student monthly fee.
- All **Family Combo** discounts to be paid by the 7<sup>th</sup>. After this date, normal monthly fee will apply to **all siblings**. Family Combo discounts apply to siblings who are at **one-school/both schools (Hifz only)**.

### **CONDITIONS OF ACCEPTANCE:**

**This is to certify that shall the applicant \_\_\_\_\_ into JEQ, be accepted, the fees conditions stated above and below and conditions are expression of acceptance:**

1. Enrolling at JEQ. Constitutes a binding agreement on the student and parent to adhere to the code of conduct of JEQ.
2. An application fee of R 350 ( non refundable) must accompany the application form
3. Regarding monthly installments: Fees for the first month (January 2018) are due by January 10<sup>h</sup>, and full fees for each following month are due by the 10<sup>th</sup> of that month.
4. No reports and related documentation will be issued to students who have not settled their accounts with JEQ.
5. The Principals has the right to do an assessment within 3 – 6 months of the new applicant in terms of his / her ability to cope with the demands of the studies and parents agree to meet to find a workable solution
6. All communication to parents are done via our communications platform MOBICAL, all parents will have to download app.
7. The Principal after consultation with a Board member has the right in his absolute discretion, to suspend a student from JEQ for any reason considered within the best interest and welfare of the Institute.
8. The institute's rules and regulations (Code of Conduct) are amended from time to time and shall be binding as observed by the student and also the parent or guardian, insofar as they may concern them.

**The signature(s) imply that the signatories have read and agreed to the fee policies and conditions, the additional terms and conditions state above.**

### **DECLARATION:**

I, \_\_\_\_\_ parent / legal guardian of \_\_\_\_\_  
 Certify that I have completely read and understood the details I have been provided and any other supporting papers are true and accurate. I understand that this application will be registered once this form is returned to the school, together with a non- refundable registration fee of R 350 and the requested documentation. I further declare that I will familiarise myself with the code of conduct which will be provided to me on acceptance of my child.

Signed: \_\_\_\_\_ Dated \_\_\_\_\_

### **For Office Use:**

Student Number : _____	Admission: Yes _____ / NO _____	Date Granted _____
Bursar: _____	Loaded on Mobical: Yes ____/ NO _____	Date Loaded _____
Loaded on SAGE: Yes _____/ NO _____	Date loaded _____	Principals Signature _____